

***ABSENCE FROM SCHOOL FORM ***

Name of Student

Homeroom

Date

Date/Dates of Absence/Absences

Reason for Absence

Phone number where a parent or guardian can be reached to verify an absence

**If your child was absent due to a medical/dental appointment,
Please include a doctor's note to verify this appointment.**

**Absence note MUST be turned into the classroom teacher on the day
FOLLOWING the absence.**

Parent/Guardian Signature

Date

***Pennsylvania Public School Code requires that attendance records be kept by local schools. Whenever your child is absent from school, please complete this form stating the information requested above. State attendance regulations recognize the following as reason for excused absences: Illness or quarantine; a religious holiday; urgent reasons, such as a death in the family, a court appearance, a family emergency, or health-related appointments, impassable roads, student travel (educational)**