### Arrival Procedure
#### AM Bus/Walkers/Student Drop-Off
- **Students are not permitted** into the building until 8:25. Temperatures will be taken upon entry.
- We will not have students eating breakfast at school. However, at the end of the school day, students will receive food to take home. We ask that parents/guardians save these meals for breakfast and have their child(ren) eat prior to coming to school. Students and parent/guardians may also pick up meals at the front of the school from 10 AM to 1 PM.
- Parents will not be permitted to enter the building during this time; however, staff will be available to assist students in getting to class.

### Bus Sess/Walkers
- Students will remain on buses until 8:20.
- Bussers and walkers will enter through the front of the building **ONLY** (not behind the school or through the playground gates).

### Student Drop-Off
- Students being driven to school **ARE NO LONGER PERMITTED** to be DROPPED OFF IN FRONT of the school. Student drop-off will take place BEHIND the building **ONLY**. Please be advised this roadway is one-way from Noble Avenue and is directly behind the big playground. Additionally, students **ARE NO LONGER PERMITTED** to be DROPPED OFF AT EITHER OF THE BACK PLAYGROUND GATE(S). The drop-off location will be at the X in the parking lot. A staff member will be there to greet your child/ren.

### Dismissal Procedure
#### PM Bus/Walkers/Student Pick-Up
- **Bus Dismissal** remains the same in the front of the building for all grades.

****Walkers/Student Pick-Up****

**Students in Grades K to 2 are required to show I.D.**

- **Kindergarten and Ms. Rynn (1st Grade):** Students will be dismissed from their classrooms using their outside classroom doors: Ms. Alex (Exit Door #7), Ms. Helfrick (Exit Door #6), Ms. Dzurko (Exit Door #3) and Ms. Rynn (Exit Door #2).
- **1st Grade:** Ms. Price and Ms. Rishell will be dismissed into the big playground. Ms. Price will stay on the alley side; Ms. Rishell will stay on the Crafton Boulevard side.
- **2nd Grade:** Mr. Bassano and Mr. DeRoss will dismiss into the small playground. Mr. Bassano will stay on the alley side; Mr. DeRoss will stay on the Crafton Boulevard side.
- **Grades 3-6:** Students will be dismissed by grade level and will exit the side door, closest to the big playground area.

(Continued on reverse side.)
| Early Dismissals | ● Note/email sent to homeroom teacher, as usual.  
|                 | ● Parent/Guardian will buzz the front door button at the dismissal time and wait inside the first set of doors.  
|                 | ● Student(s) with an adult will meet parent at the front door to sign the child out.  
|                 | ● Please have ID when picking up your student. |
| Sent Home from Nurse | ● Parent/Guardian will buzz the front door button when they arrive and wait inside the first set of front doors.  
|                   | ● Student(s) with the nurse will meet parent at the front door to sign them out.  
|                   | ● Please have ID when picking up your student. |
| Late Arrivals (Tardy) | ● Parent/Guardian will buzz the front door button when they arrive and wait inside the first set of front doors.  
|                     | ● Please give an excuse form to your child and your child will be “buzzed” into the building. |
| Lunch | ● In cafeteria, 2-3 to a table.  
|       | ● The art room and computer lab will also be used as “make-shift” cafeterias due to social distancing guidelines.  
|       | ● Regular lunches and breakfast will be provided free of charge for the entire 2020~2021 school year. |
| Recess | ● Weather permitting, students will go outside.  
|        | ● NO use of playground equipment.  
|        | ● Break for fresh air, run around, no games involving touch/tag. |
| Lockers/Coat Hooks | ● Teacher will send students out, staggered for classrooms with lockers.  
|                   | ● Classes will no longer use coat hooks. |
| Masks | ● Required |
| Mask Breaks | ● 10-minute mask breaks are permitted.  
|            | ● Teachers plan breaks throughout the day. |
| Water Bottle Filling Stations | ● Students may bring their own water bottle daily.  
|                      | ● Bottle filling stations will be used instead of water fountains. |
| Covid-19 Care Room Protocol | ● Students with symptoms will be isolated from other students until parent/guardian arrives. |
| Unified Arts | ● To start, all specials will occur in the homeroom classroom (with the exception of P.E.)  
|              | ● P.E. will occur outside or in the gymnasium.  
|              | ● Band/Chorus will travel outside or to a designated location. |
| Support Services | ● Students receiving services will receive those services and travel to the appropriate classroom. |
| Chromebooks | ● Follow the instructions from your child’s teacher. |