

## CARLYNTON SCHOOL DISTRICT

### Voting Meeting

April 18, 2016

Carlynton Jr.-Sr. High School Library – 7:30 pm

### MINUTES

The Carlynton School District Board of Education held its regular voting meeting April 18, 2016 in the library of the junior-senior high school. In attendance was President Jim Schriver, Treasurer Marissa Mendoza and Directors Monica Dugan, Antriece Hart, George Honchar, Leeanne O'Brien and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Anthony Giglio and Administrators Marsha Burleson, Brian Durica, Ed Mantich and John McAdoo. The audience was comprised of 19 individuals during the presentations and three remained once the business portion of the meeting began.

**CALL TO ORDER** - *The meeting was called to order at 7:36 pm by President Schriver; Elementary district band students and GATE and Forensics award winners led the pledge. The roll was called by recording secretary Michale Herrmann; Directors Appel and Hart were absent.*

*Members of the elementary district band were introduced by teacher Russ Pedersen who explained that the students would be playing a composition they created as part of the curriculum. After the performance, GATE teacher Cynthia Eddy introduced winners of the Battery Car Challenge, who won best design; Forensics award winners for impromptu and prose; and the Fluid Power Challenge second place overall winners. The designers of the fluid power apparatus demonstrated how their design worked by using water in syringes to move a block from one area to another.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

### **APPROVAL OF MINUTES:**

Director Dugan moved, seconded by Director Zaletski, to approve the minutes of the April 4, 2016 Voting Meeting as presented. **By a voice vote, the motion carried 6-0-1 with Director Hart abstaining due to absence.**

### **REPORTS:**

- **Executive Session** – *President Schriver reported that personnel, real estate and other informative items were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent Report** – *Dr. Peiffer commended the staff for creating an environment conducive to testing during the PSSA administration. He also commended Ed Mantich for verifying numbers and data when PDE recently notified them that the high school was a low performing school in math. Mr. Mantich reviewed all tests to confirm numbers and found the claim to be erroneous. The state eventually admitted they were wrong although the incorrect information was already published.*

Minutes of April 4, 2016  
Meeting

- Principals – High school Principal John McAdoo admitted the school year is rapidly coming to a close with spring concerts scheduled as well as the senior year-end calendar. He said teachers have been working collaboratively to engage students in learning and he is seeing a difference. Crafton Elementary Principal Marsha Burleson distributed a newsletter and shared that teacher Susan Kosko was named the 2016 Humane Teacher of the Year. Crafton Elementary will hold a Remake Learning Day on May 13 followed by a Cultural Day on May 14. A spelling bee sponsored by the Crafton-Ingram Rotary resulted in three third graders winning the top three spots. Other ongoing activities in the building include “Jump Rope for Heart,” an Autism Awareness campaign and preparation for the Kids of Steel race at the end of April.
- Technology – Mr. Durica said the implementation of the new Student Information System continues and counselors are scheduling in the new system. He is also working on the budget for next year.
- Food Services – Mr. Graff said an employee appreciation day was held for cafeteria employees; due to recent resignations, positions have changed but it has not affected the serving lines for students. A breakfast promotion at the high school increased the number of breakfast meals served. Director Hart asked if the breakfast line at Carnegie Elementary could be made to move more quickly. Mr. Graff said he is attempting to correct the issue. President Schriver suggested that a survey be conducted to compile students’ thoughts on new dishes and to learn what worked and what did not.

## I. Miscellaneous

Director Honchar moved, seconded by Director Hart, to approve the additions to the 2015-2016 Conference and Field Trips Requests as submitted; (Miscellaneous Item #0416-01)

Conference and Field Trip Requests

And to move the meeting of Monday, May 16, 2016 to Thursday, May 12, 2016 and advertise accordingly. **By a voice vote, the motion carried 7-0.**

Meeting Date Change

## II. Finance

Director Hart moved, seconded by Director Mendoza, to approve the Treasurer’s Report for the month of March 2016 as submitted;

Treasurer’s Report – March 2016

The March 2016 bills in the amount of \$2,612,196.34 as submitted;

March 2016 Bills

The Athletic Fund Report for the month of March 2016 with an ending balance of \$9,209.21 as submitted; (Finance Item #0416-01)

March 2016 Athletic Fund Report

The Activities Fund Report for the month of March with an ending balance of \$90,499.38 as submitted; (Finance Item #0416-02)

March 2016 Activities Fund Report

The March 2016 Food Services Report as submitted by Aramark Education Services; (Finance Item #0416-03)

March 2016 Food Services Report

The April 2016 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0416-04)

April 2016 Carnegie RE Tax Refunds

The April 2016 Real Estate Tax Refunds for the Borough of Crafton as submitted; (Finance Item #0416-05)

April 2016 Crafton RE Tax Refunds

The April 2016 Real Estate Tax Refunds for the Borough of Rosslyn Farms as submitted; (Finance Item #0416-06)

April 2016 RF RE Tax Refunds

Authorize a 12-month renewal agreement with UGI Energy Services to supply natural gas with a start date of September 1, 2016 as recommended by the Western Pennsylvania Natural Gas Consortium; (Finance Item #0416-07)

Renew Agreement with UGI Energy Services for Natural Gas

The agreement between the district and Keystone Oaks School District to participate in the Project Succeed consortium for the 2016-2017 school year at a cost of \$15,000 as submitted; (Finance Item #0416-08)

Keystone Oaks – Project Succeed for 2016-2017

*And* the lowest responsible bid to reseal and waterproof the northeast roof section at Carnegie Elementary School as submitted by Tuscano-Maher Roofing at a cost not to exceed \$11,495. (Finance Item #0415-09) **By a voice vote, the motion carried 7-0.**

Roof Reseal and Waterproofing at Carnegie Elementary – Tuscano-Maher

### III. Personnel

Director Dugan moved, seconded by Director Zaletski, to approve Brandon Thompson for the position of cafeteria van driver, effective April 19, 2016, under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0416-01)

Cafeteria Van Driver – Brandon Thompson

*And* employ Kathleen Schneider as a substitute general cafeteria worker and/or lunchroom/playground worker, effective immediately. (Personnel Item #0416-02) **By a voice vote, the motion carried 7-0.**

Kathleen Schneider-Sub Cafeteria/Lunchroom/ Playground Worker

### IV. Student Services

Director O'Brien moved, seconded by Director Hart, to approve the additions to the 2015-2016 bus driver list as submitted. (Student Services Item #0416-01) **By a voice vote, the motion carried 7-0.**

Additions to 2015-2016 Bus Driver List

### V. Policies

Director Hart moved, seconded by Director Zaletski, to approve the first reading of the revisions to Policies 100, 101, 102, 103, 103.1, 104, 105, 105.1, 105.2, 106, 107, 108, 109 and 110 as submitted by PSBA. (Policy Item #0416-01) **By a voice vote, the motion carried 7-0.**

First Reading, Policies 100 – 110

*Before voting, Director Dugan referenced Policy 105.1, page 2 of 2, Item #6 which limited the number of times a parent could view instructional materials. Dr. Peiffer said the district can change the policy as it is the first reading.*

**OLD BUSINESS:** None

**NEW BUSINESS:** *A motion was made:*

Director Hart moved, seconded by Director Mendoza, to accept the letter of retirement of employee Cora Pruss, effective June 30, 2016. **By a voice vote, the motion carried 7-0.**

Retirement – Cora Pruss

**OPEN FORUM:** *Audience member Maureen Nelson questioned the finance item regarding the roofing work at Carnegie Elementary. Dr. Peiffer said the work would be done on the smaller roof at the one end of the building.*

*Audience member Jack Kobistek asked how the athletic and activities funds were generated and disbursed. Dr. Peiffer explained the process and President Schriver shared the reports with Mr. Kobistek.*

**ADJOURNMENT:**

With no further business to discuss, Director Hart moved, seconded by Director Zaletski, to adjourn the meeting at 8:39 pm. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

---

Kirby Christy, Board Secretary

---

Michale Herrmann, Recording Secretary