

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting March 3, 2014 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its agenda setting/committee/voting meeting March 3, 2014 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice President Betsy Tassaró and School Directors Carl Hunt, Nyra Schell, Jim Schriver and Ray Walkowiak. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Business Manager Kirby Christy, Principals Carla Hudson, Jacie Maslyk, Michael Loughren and John McAdoo, Curriculum/Data Coordinator Ed Mantich and Coordinator of Special Education Hillary Mangis. Two individuals and a member of the press remained in the audience following the pledge.

CALL TO ORDER – *The meeting was called to order at 7:35 pm by President Roussos. Crafton Elementary sixth grader Thomas Gollob led the Pledge of Allegiance. The roll was called by Michale Herrmann; Directors Appel, Hart and Wilson were absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Schriver moved, seconded by Director Tassaró, to approve the minutes of the February 18, 2014 Regular Voting Meeting as presented. **By a voice vote, the motion carried 5-0-1 with Director Hunt abstaining due to absence.**

REPORTS:

- **Executive Session** - *President Roussos reported that contracts, litigation, real estate and personnel matters were discussed in the closed session.*
- **Administrative Reports**
 - ✓ **Superintendent's Report** – *Mr. Peiffer said coaches are preparing for the opening of the spring sports' seasons and teachers are preparing for the administration of the Keystone Exams and PSSAs. Curriculum revisions continue. New Chapter 4 guidelines will require a closer look with changes to policy and graduation requirements.*
 - **Business Manager Report** – *Mr. Christy reported that the Allegheny County Health Insurance Consortium expects to see an increase of 5.75 percent which equals an approximate cost of \$200,000 to the district.*
 - **Coordinator of Special Education Report** – *Dr. Mangis said she is working toward updating the screening process for kindergarten, developing a vision for the secondary guidance department and re-examining the screening and evaluation process for the gifted program.*
 - **Curriculum/Data Coordinator** – *Mr. Mantich said the newly updated curriculum is now available on the website; and he has received the raw data from the most recently administered Keystone Exams.*

Minutes of February 18, 2014
Meeting

- Principals' Report – *Dr. Maslyk said the first of three Pre-K transition nights had a good turnout. She is working with elementary teachers to realign Language Arts, science and social studies curriculums. Both Carnegie and Crafton are sending students to Sci-Tech Days; Crafton teacher Andrea Mackey earned a mini-grant from FASE-STEM for women in the workplace and will use it for a lunchtime program for girls; Mrs. Hudson is using the GRIT concept (Greatness Requires Internal Toughness) to encourage success with effort among students. She also congratulated a number of readers, mentioning that Xavier Wertz-Raupp has read 2,777,308 words since the beginning of school. High school principal Mr. Loughren reminded all of Tied to the Arts and the spring musical; he said teachers are in "Pursuit of Excellence" with highly engaged student learning practices that also define core values of the mission statement. Mr. Loughren added that some changes are taking place at the gym entrance with plans for the lobby of the auditorium to represent growing school pride.*
- Thomas and Williamson Report – *Jon Thomas reviewed the recommendations for the bids and board members jumped ahead to approve the two motions under Finance regarding the bids:*

Director Tassaro moved, seconded by Director Schriver, to award the base bid contract for the Carnegie Elementary vestibule project as submitted to DiMarco Construction Company, Inc. as the general contractor in the amount of \$812,000 with Alternate GC-01 for new exterior wall system in the amount of \$326,000, Alternate GC-02 for new ceiling grid, ceiling tile and carpet tile in the amount of \$12,500, and Alternate GC-03 for student coat stations in the amount of \$15,600 for a total contract value of \$1,166,100; award the Electrical Construction contract to Abeck Electrical Contractors, Inc. in the amount of \$181,200, which includes Alternate EC-01 for lighting in Corridor 100 from Alcove 107-J to Vestibule 118 and Alternate EC-02 for light in Rooms 026 and 032; and the Plumbing Construction contract to Tedesco Excavating and Paving, Inc. in the amount of \$25,500; (Finance Item #0314-02) **By a ROLL CALL VOTE, the motion carried 6-0.**

Bids for Carnegie Vestibule Project

Director Hunt moved, seconded by Director Walkowiak, to award the base bid contract for the Crafton Elementary vestibule project as submitted to R.D. Stewart Co. as the general contractor in the amount of \$254,000; the Electrical Construction contract to Abeck Electrical Contractors, Inc. in the amount of \$37,900, which includes Alternate EC-01 for temporary removal and reinstallation of the existing electrical and fire alarm systems in the amount of \$37,900; and award a Plumbing Construction contract to J.B. Mechanical in the amount of \$8,410; (Finance Item #0314-03) **By a ROLL CALL VOTE, the motion carried 6-0.**

Bids for the Crafton Vestibule Project

Director Schell asked to reintroduce discussion of the secure vestibule at the high school. There was some discussion regarding the proper usage and timing of the doors opening and closing to the bell schedule. Mr. Loughren offered the idea of a pass-through window from the outside for checking credentials and granting access into the building and thereby eliminating the need for secondary doors inside. Mr. Thomas said the doors were already purchased; Mr. Loughren said that

while speaking to the working foreman, he was told the doors could be reconfigured for use at an elementary school.

I. Miscellaneous

Director Schell moved, seconded by Director Hunt, to approve the additions to the 2013-2014 conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0314-01 REVISED) **By a voice vote, the motion carried 6-0.**

Additions – 2013-2014
Conference and FT Requests

II. Finance

Director Tassaro moved, seconded by Director Schriver, to approve the March 2014 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0314-01) **By a voice vote, the motion carried 6-0.**

Carnegie RE Tax Refunds

Director Hunt moved, seconded by Director Walkowiak, to approve the resolution and contract agreement between the district and the Northeastern Educational Intermediate Unit 19 for special education services for the 2014-2015 school year as submitted. (Finance Item #0314-04) **By a voice vote, the motion carried 6-0.**

Resolution and Contract with
NEIU19

III. Personnel

Director Schriver moved, seconded by Director Schell, to approve the additions and deletion to the 2013-2014 Supplemental Athletic List as recommended and presented:

Additions to the 2014
Supplemental Athletic List

- David Zinski, Assistant Junior High Track Coach
- Kyle Maines, Varsity Head Boys' Tennis Coach
- Terry George, Varsity Head Football Coach, *resignation*
(Personnel Item #0314-01 REVISED)

The letter of intent to retire from high school Spanish teacher Lynne Cramer, as submitted per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-02)

Letter of Intent to Retire –
Lynne Cramer

~~Appoint Jenna Woodarek, M.Ed, to a one year school psychologist internship within the district for the 2014-2015 school year. The intern will receive a stipend of \$15,000, pending receipt of all applicable clearance and paper work within a 60 day period; (Personnel Item #0314-03) REMOVED~~

2014-2015 Psychologist
Intern – Jenna Woodarek
REMOVED FROM TABLE

And the Leave of Absences for Employees ADM13-14-10 and CFT13-14-11 as presented. (Personnel Item #0314-04) **By a voice vote, the motion carried 6-0.**

Employee Leaves

Director Schell moved, seconded by Director Tassaro, to approve the letter of intent to resign from elementary music teacher Vincent Ferro, as submitted, per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-05)

Letter of Intent to Resign –
Vincent Ferro

The letter of intent to retire from elementary teacher Jeanine Butts, as submitted, per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-06)

Letter of Intent to Retire –
Jeanine Butts

The letter of intent to retire from elementary teacher Renee Orlovsky, as submitted, per the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and effective the last day of the 2013-2014 school year; (Personnel Item #0314-07)

Letter of Intent to Retire –
Renee Orlovsky

Retirement of cafeteria van driver Domenic Tavoletti, as submitted and effective immediately, per the terms of the Secretarial, Cafeteria, Aides Bargaining Unit Agreement; (Personnel Item #0314-08)

Immediate Retirement –
Domenic Tavoletti

The addition to the 2013-2014 Day-to-Day Substitute Teaching List, per recommendation of administration and as submitted; (Personnel Item #0314-09)

Addition to 2013-2014
Substitute Teaching List

And Elaine Retcofsky as the successful bidder to facilitate the 21st Century after-school program for two nights/two hours per session, at an hourly rate of \$30, as submitted. (Personnel Item #0314-10) **By a voice vote, the motion carried 6-0.**

Elaine Retcofsky – Facilitate
21st Century After School
Program

OLD BUSINESS: Director Schriver brought up the matter of compiling a list of any other building needs to present for discussion at the next meeting.

Director Tassaro said old technology hardware needs to be gathered and purged.

Director Schell brought up several matters from past meetings so they are not forgotten: The Load Response program, parking solutions at high school, restructuring board meetings and audio taping on school buses. Mr. Peiffer said board meeting restructuring can take place after the July meeting and a meeting has been scheduled with STA to discuss audio taping on school buses.

NEW BUSINESS: None

OPEN FORUM: Director Schell recommended a workshop at the AIU entitled *Stand-Up for Education*.

ADJOURNMENT: With no further business to discuss, Director Schell moved to adjourn the meeting at 8:55 pm, seconded by Director Schriver. **By a voice vote, the motion carried 6-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary