



Carlynton School District

Carnegie Rosslyn Farms Crafton

Parent Request for Exclusion Policy

Section 4.4 of Chapter 4 provides for the right of any parents or guardians to excuse their child from the state assessment if, upon inspection of the testing materials, find the assessment to be in conflict with their religious beliefs. Religious Belief is the only basis for which a parent or guardian can excuse his or her child from the state-wide assessments.

Two weeks prior to each testing window, each assessment will be made available for review by parents and guardians by the Carlynton School District. The assessment must be reviewed at the Carlynton School District Administrative Offices and the District Assessment Coordinator must be present at all times. The Carlynton School District will provide a convenient time for the review of the testing materials by calling the District Offices and scheduling an appointment with the District Assessment Coordinator. This can also include an evening review time, if necessary.

Proper security and confidentiality of the assessment must be maintained at all times throughout the review process. The District Assessment Coordinator may remove the prompt seals from one copy of a booklet to facilitate a review of the writing assessment. Parents and guardians may not photocopy, write down, or in any other manner record any portion of the assessments, including directions.

At the conclusion of the review, parents and guardians must sign the Parent Confidentiality Agreement. The copy of this Parental Confidentiality Agreement will be locally maintained at the District Offices for a period of three (3) years.

If after reviewing the test parents/guardians find the test to be in conflict with their religious belief and wish their student(s) to be excused from the test, the parents/guardians must provide a written request that states the objection to the Superintendent or Chief Executive Officer within 24 hours of such review.

If the student is excused from the state assessment due to parental or guardian request, School Assessment Coordinator will provide an alternative learning environment for the student during the assessment and complete the "Non-Assessed Students" grid by selecting "Student had a parental request for exclusion from the assessment." Please be aware that students who do not participate in the assessment due to parental request will negatively affect the school's participation rate and can potentially have a negative impact on the school's AYP status.